

CSCCa National Conference Exhibitor Registration

Collegiate Strength and Conditioning Coaches association

Fort Worth Convention Center

May 9-11, 2018 – Fort Worth, TX

Final Registration Payments

Due by February 28, 2018

(Please Print Neatly or Type)

Company Information (Please list information below **exactly** as it should appear in the Conference Guide)

Company Name:

Exhibit As:

Website:

Please provide a 10-15 word description of your product or service (also can be emailed separately).

Company Contact Information All booth correspondence will be sent to this individual.

Company Contact:

Phone #:

Ext:

Email:

Fax #:

Mailing Address:

City:

State:

Zip Code:

☐ Please send me information about receiving a deluxe listing in the 2018 CSCCa Conference Guide!

Booth Number(s) Requested

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1st Choice:

2nd Choice:

3rd Choice: _____

Note: We do our best to honor requests, but assignments are made on a "first come, first served" basis.

Booth Pricing

1 Booth: \$1100.00

2 Booths: \$2100.00

3 Booths: \$3050.00

4 Booths: \$3975.00

Each Additional Booth: \$900.00

Each Premium Booth: Additional Fee

Premium Booths Asterisked (*) = +\$100

Premium Booths Asterisked (**) = +\$200

Agreement and Payment Information

Number of Booths Requested:

Total Amount Due:

Deposit Included:

Companies you would prefer **not** to be located next to: (optional)

Companies you would prefer to be located next to: (optional)

Registration will be processed upon receipt of this form. In order to expedite your registration, it is recommended that you email rather than mail all forms to info@csc.ca.org as soon as possible. To be fair to all exhibitors, booth requests made over the phone will not be accepted. Please note that the CSCCa National Office must receive a non-refundable deposit of \$200 per booth within two weeks of receiving this registration form in order to finalize your registration. Full booth payment is due February 28, 2018. Failure to provide both of the described payments will result in the loss of your booth reservation.

Please Make Checks Payable and Return Form to:
Collegiate Strength & Conditioning Coaches association (CSCCa)
RE: Conference Exhibitor Registration
PO Box 7100
University Station
Provo, UT 84602

Please Note: Companies located outside of the United States must check with CSCCa National Office before submitting payment to determine most appropriate payment method and potential additional fees.

CSCCa National Conference Exhibitor Contract

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Terms of Agreement

Booths must be paid for in full by February 28, 2018, unless prior arrangements are made with the CSCCa National Office. Failure to make full payment by February 28, 2018, will result in the loss of the booth reservation for your company. If cancellation of booth reservations is received prior to February 28, 2018, a full refund, **not including** the non-refundable \$200 deposit per booth, will be granted. If cancellation of booth reservations is received on or after February 28, 2018, but prior to April 10, 2018, a 50% refund will be granted, not including the non-refundable \$200 deposit per booth. **No refunds will be given for any cancellations received on or after April 10, 2018. The Exhibitor is responsible for paying the above described amounts, unless the CSCCa National Office has received written notification of cancellation by the dates listed above.**

Each booth must be solely occupied by one single company. The Exhibitor agrees to only request badges for representatives of their own company. Each booth is only allowed 4 badges. Additional badges will cost \$75 per badge. The Exhibitor will not in any way allow other companies to share their booth space or to be included as a badge holder for their company. The Exhibitor will in no way promote the products of another company.

The CSCCa will provide the Exhibitor with a conference attendee list. This list is only to be used in correspondence prior to and in follow-up for the conference. The Exhibitor will not in any way distribute the information on this list and will only use the information on the conference attendee list in conjunction with the 2018 CSCCa National Conference.

The CSCCa logo is not to be used without written permission from the CSCCa Executive Director.

We will be utilizing JP Display as the Service Contractor for this year's conference. The exhibitor assumes the entire responsibility and liability for losses, damages, and claims arising out of exhibitor's activities on the Fort Worth Convention Center premises and will indemnify, defend, and hold harmless this facility, its owner, and its management company, as well as their respective agents, servants, and employees from any and all such losses, damages, and claims. In addition, Exhibitor acknowledges that the CSCCa will not be held responsible for any items lost, damaged, or stolen during the conference. **Each booth package includes: 10x10 booth space (unless otherwise noted*); 8' high black back drape; 3' high black side drape; and 7" x 40" ID sign. Floor covering is required, and may be either rented from the show decorator or brought in by the exhibiting company.** Also, please note that **Exhibitor Badges do not provide access to speaker presentations at the conference.** Those wanting to attend speaker presentations will need to purchase a guest pass. For more information please contact the CSCCa National Office.

***10' X 20' booths: 725, 525, 221**

***10' X 15' booths: 1039, 1035, 739, 735, 638, 634, 338, 334**

All property of the Exhibitor is understood to remain under his/her custody and control in transit to or from or within the confines of the Exhibit Hall. Exhibitors shall carry their own insurance to cover exhibit material against damage and loss and public liability insurance against injury to the person and property of others. The CSCCa shall not be obligated to carry any insurance for the benefit of the exhibitors. Any damages caused to the convention center facilities by the exhibitor will be the responsibility of the exhibitor. **A certificate of Commercial General Liability Insurance naming CSCCa as an additional insured must be received by the CSCCa by April 10, 2018. Please see attached sample certificate showing required limits and wording.**

I have read through, and agree to abide by the rules and regulations outlined in the Exhibitor Contract and Information Letter:

Company Representative (Signature):	Date:
Company Representative: (Print):	Phone:
Company Representative's Title:	Email: