

# Steps for Utilizing Disney's Magical Express

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**1. Book a Magical Express reservation.** A Magical Express reservation is required to use the service. It is recommended that Guests book reservations at least 30 days prior to arrival. Guests need to provide the following:

- Name of each person in room
- Address for U.S. & Canada residents (Disney mails a confirmation letter including luggage tags to this address)
- Airline and flight number arriving into and departing from Orlando International Airport

**There are several booking methods:**

- Call 407-827-6777 to book your Magical Express reservation
- [Complete and fax this form.](#)
- Complete the online form on [www.disneyconventiontickets.com](http://www.disneyconventiontickets.com)

**2. You will receive your Magical Express Confirmation Letter.** Approximately one week prior to arrival, U.S. & Canada residents will receive a confirmation letter containing general information and special luggage tag to attach to your luggage prior to departure. For bookings made within 10 days, Disney cannot guarantee that the information will be mailed in time, so be sure and make your reservation well in advance!

**If you do not receive your Magical Express Confirmation Letter,** you will still be able to utilize the service. Upon arrival at Orlando International Airport, proceed directly to Disney's Magical Express on the B Side, Level 1.

1. You do not need to claim your luggage. Disney will gather information and claim checks and collect the luggage for you and then deliver it to your Resort Guest room. Luggage pickup is only provided between 5am-10pm. This service is not offered for guests whose flights do not arrive between these hours.
2. If you choose to collect your luggage upon arrival, you may bring it with you on the motorcoach. This luggage is your responsibility, and will not be delivered to your room.

**3. Carry-on bags.** Please be advised to pack any valuables, medications or anything needed immediately upon arrival into Orlando in a carry-on bag. You will take your carrying-on luggage with you on to the motorcoach. Carry-on luggage is your responsibility and will not be delivered to your room.

**4. Arrival at Orlando International Airport.** Upon arrival, proceed to the Main Terminal and then to Disney's Magical Express which is located on the B Side, Level 1. You may follow the airport signs to Ground Transportation. At Disney's Magical Express, you will confirm the number of bags checked and outbound flight information before boarding a complimentary motorcoach to Walt Disney World Coronado Springs Resort.

**5. Transportation to the Resort.** The motorcoach may make up to 3 stops before arriving at your resort. Length of time on the motorcoach will vary. You can expect to travel between 45 and 75 minutes.

**6. Luggage delivery to the resort.** Luggage with Magical Express tags will be claimed at the airport and delivered to your room. Luggage may take up to 3-4 hours after you check-in to be delivered. You do not need to be in the room to receive your luggage. This service is offered for flights arriving between 5am-10pm.

**7. Returning home.** You will receive a Transportation Notice in your room the day prior to check-out advising you of your motorcoach pick-up time along with other general information. The motorcoach pick-up time should be approximately 3 hours prior to your flight departure time for domestic flights and 4 hours prior for international flights.

- If your airline flight changes, please call 1-866-599-0951 with the new flight information.
- You must have a Magical Express reservation and cannot change your pick-up location to another resort or your pick-up time to a later departure.

#### **8. Resort Airline Check-In Service.**

Upon departure, you may take advantage of Disney's complimentary Resort Airline Check-In Service for participating airlines. You can check your luggage and receive your airline boarding pass at your Disney resort so there is no need to check-in at the airport. The operating hours are 5:00 am to 12:00 am daily and you need to check-in at least 3 hours prior to your flight departure time. At this time, this service is available for Guests flying on the following airlines: Alaska, American, Delta, jetBlue, Southwest, and United. **\*To pay airline luggage fees, call Baggage Airline Guest Services at 407-284-1231 prior to checking in with Resort Airline Check-In. Fees vary by airline.**